

Pre-employment check - request for ACC claims history

Please Read: Please complete this form and then email it to preemploymentchecks@acc.co.nz. Please provide a valid proof of identification: These include but are not limited to; Driver's Licence, Passport, 18+ Card, Birth Certificate, or Statutory Declaration signed by the Police or JP.

Employers and recruitment agencies: unless the job applicant gives specific permission, the claims history provided will not include information about any:

- mental injury as a consequence of physical injury claims
- declined claims including accredited employer claims
- treatment injury claims
- claims occurring more than 10 years ago
- sensitive claims
- wilfully self-inflicted claims
- accidental death claim dependants

PART A: IDENTIFYING DETAILS

1. JOB APPLICANT'S DETAILS		PLEASE COMPLETE ALL SECTIONS
First Name:	Middle Name:	
Surname:	Also known as (e.g Maiden name):	
Date of Birth:	Phone Number/s:	
Ethnicity:	Male <input type="checkbox"/> Female <input type="checkbox"/>	
Mailing address:	Suburb :	
Town/City:	Postal Code :	
Previous Address:	Type of work/Industry:	

2. EMPLOYER OR RECRUITMENT AGENCY DETAILS		FOR ACC CLAIMS HISTORY RESULTS TO BE SENT TO
Organisation Name: <u>Progressive meats Ltd.</u>	Contact Person's Name: <u>Penny Wilson</u>	
Contact Phone Number: <u>(06) 873 9090</u>	Contact Email Address: <u>reception@progressive meats . co.nz</u>	

PART B: CONSENT FOR ACC TO RELEASE INFORMATION

3. JOB APPLICANT'S CONSENT AND SIGNATURE	
<p>I authorise ACC to release my ACC claims history to the employer or recruitment agency named in Part A:2, and understand that I will be sent a copy to the mailing address marked in Part A:1.</p> <p>I understand that this information will only be used to decide whether I can carry out the job safely.</p> <p>I understand I have the right:</p> <ul style="list-style-type: none">• to see and correct this information under the Privacy Act 1993• that the employer or recruitment agency will use this information responsibly, and comply with the Privacy Act 1993, Health Information Privacy Code 1994 and the Human Rights Act 1993• that the employer or recruitment agency will destroy the information once the job application process is complete.	
Job applicant's signature:	Date: